

COMMERCIAL
Cedar River Watershed Education Center Rental Fee Policy
Effective January 1, 2006

Fees

ROOMS	
Meeting Room	\$31.25 per hour
Loon or Lichen Lab (Learning Labs divided)	\$43.75 per hour
Learning Labs	\$81.25 per hour
Auditorium	\$100.00 per hour
Auditorium and Meeting Room	\$125.00 per hour
Auditorium and Loon or Lichen Lab (learning Lab divided)	\$131.25 per hour
Auditorium and Learning Labs	\$161.25 per hour
All Rental Rooms (Auditorium, Labs, and meeting room)	\$181.25 per hour
ADDITIONAL FEES	
Kitchen (for non-catered meals with more than 30 people)	\$50.00 flat fee
*Winter Conditions – if roads or pathways must be maintained when facility is closed	\$100.00 per hour
DEPOSITS	
Security Deposit – applied to rental fee, non-refundable	25% of rental fee
Damage Deposit- refundable	\$500 refundable

* Rooms and winter conditions fees require a minimum of 4 hours

Deposits and Payment deadlines:

Security Deposit – This, along with your rental agreement, holds your rental date. It is non-refundable. Your security deposit is applied to your rental fee. For example, if your rental fee was \$800.00, you would need to pay the \$200.00 security deposit to secure your date. Your remaining rental fee is \$600.00.

Damage Deposit – The damage deposit and remaining rental fee is due two weeks before the rental. The damage deposit is fully refundable, unless there is a problem. Labor will be charged at \$50.00 per hour as well as any damages assessed. You may be charged in excess of \$500.00 of conditions warrant.

Priority Group Rates:

- Seattle Public Utilities and Water Purveyor Utilities: free
- Non-profits with a mission related to the environment, education and cultural history – \$50 flat fee, must show proof of 501c3, after hours \$50 hourly labor fee may also applicable.
- Government and other non-profits entities pay 25% of the regular fee.
- Government and non-profit groups may apply for a waiver of all fees if, the event is open to the public, has no fee and has an environmental, cultural history or educational mission.

GOVERNMENT RATES
Cedar River Watershed Education Center Rental Fee Policy
Effective January 1, 2006

Fees

ROOMS	
Meeting Room	\$7.50 per hour
Loon or Lichen Lab (Learning Labs divided)	\$10.50 per hour
Learning Labs	\$20.00 per hour
Auditorium	\$25.00 per hour
Auditorium and Meeting Room	\$31.25 per hour
Auditorium and Loon or Lichen Lab (learning Lab divided)	\$32.50 per hour
Auditorium and Learning Lab	\$40.00 per hour
All Rental Rooms (Auditorium, Labs, and meeting room)	\$45.00 per hour
ADDITIONAL FEES	
Kitchen (for non-catered meals with more than 30 people)	\$50.00 flat fee
*Winter Conditions – if roads or pathways must be maintained when facility is closed	\$100.00 per hour
*Labor Charge (for room use during non-operating hours)	\$50.00 per hour

* Fees require a minimum of 4 hours

WHEN DOES THE DISCOUNT APPLY

The discounted rate applies only for events officially sponsored by your organization. This does not include activities such as retirement parties or other social events, unless they are during work hours and paid for from agency funds.

Payment deadlines:

- ❖ Security Deposit – This, along with your rental agreement, holds your rental date. It is non-refundable. Your security deposit is applied to your rental fee. For example, if your rental fee was \$200.00, you would need to pay the \$50.00 security deposit to secure your date. Your remaining rental fee is \$150.00
- ❖ Final Payment – Final Payment is due on the day of the event.

Priority Group Rates:

- Seattle Public Utilities and Water Purveyor Utilities: free
- Non-profits with a mission related to the environment, education and cultural history – \$50 flat fee, must show proof of 501c3, after hours \$50 hourly labor fee may also applicable.
- Government and other non-profits entities pay 25% of the regular fee.
- Government and non-profit groups may apply for a waiver of all fees if, the event is open to the public, has no fee and has an environmental, cultural history or educational mission.

